



# THE BALTIMORE & OHIO RAILROAD MUSEUM VOLUNTEER APPLICATION

**OFFICE USE ONLY**

Received: \_\_\_\_\_

Date: \_\_\_\_\_

## INSTRUCTIONS

This form must be fully completed (please type or print neatly in black ink) in order for you to be considered for a volunteer position at the Baltimore & Ohio Railroad Museum. If you have a professional resume please attach it. All information provided is confidential.

For additional information about this form, please call Tania Mansour at 410-752-2490, ext. 216, or e-mail [volunteer@borail.org](mailto:volunteer@borail.org).

## Personal Information

Mr. Ms. Mrs. Miss Other: \_\_\_\_\_ Date: \_\_\_\_\_

Name: (last, first, middle) \_\_\_\_\_

Nickname: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ County: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Other Numbers: (mobile) \_\_\_\_\_

Email Address: \_\_\_\_\_

Date of Birth: (month/date/year) \_\_\_\_\_ Social Security Number: \_\_\_\_\_

Are you a Museum Member: Yes No

If Yes, Member Level: \_\_\_\_\_



Please list any previous or current volunteer activities:

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Are you volunteering to fulfill a class requirement or for community service credit?                      Yes    No

If yes, what is the nature of the credit? \_\_\_\_\_

Do you have any friends or family working or volunteering at the Baltimore & Ohio Railroad Museum?                      Yes    No

If yes, who? \_\_\_\_\_

**Areas of Opportunity**

Please rank your top three interests:

Administrative:	_____	* Rail Operations:	_____
Education and Interpretation:	_____	* Restoration:	_____
Facilities Maintenance:	_____	Catered Events:	_____
Library and Archives:	_____	Visitor Services:	_____

\*Volunteer opportunities are limited and require specialized skills and prequalification.

What skills could you contribute in your volunteer service? (i.e. public speaking, computer skills, mechanical skills, model railroading, etc.)

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**AVAILABILITY**

Please circle:

<b>Sunday</b>	<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>	<b>Saturday</b>
Mornings	Mornings	Mornings	Mornings	Mornings	Mornings	Mornings
Afternoons	Afternoons	Afternoons	Afternoons	Afternoons	Afternoons	Afternoons
Evenings	Evenings	Evenings	Evenings	Evenings	Evenings	Evenings

If you are a new volunteer, how did you hear about volunteering at the Baltimore & Ohio Railroad Museum?

Please circle:

- |               |                               |
|---------------|-------------------------------|
| Radio         | Museum Mailing or Publication |
| Television    | Museum Staff                  |
| Print Media   | Museum Volunteer              |
| Friend        | Volunteer Organization        |
| Museum Visit  | Website                       |
| Museum Member | Other: _____                  |

If you heard about volunteering from a current volunteer or staff member, could you please provide us with his/her name? \_\_\_\_\_

**QUESTIONNAIRE**

Have you been known by any other name? Yes No

If so, please list \_\_\_\_\_

Have you ever been an employee or volunteer of the Baltimore & Ohio Railroad Museum? Yes No

Have you ever been convicted of a misdemeanor/or DUI?                      Yes    No

Have you ever been placed on probation or had a complaint or petition filed against you as an adult or juvenile, excluding a traffic violation?                      Yes    No

Have you ever been dismissed from any other volunteer program?                      Yes    No

If you answered "yes" to any of the above questions, please explain below. (Please note that a "yes" answer to any of the above questions may not necessarily exclude you from volunteering)

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**SIGNATURE**

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

**This section to be completed by B&O Railroad Museum Volunteer Coordinator**

Reviewed application                      Date: \_\_\_\_\_                      Initials: \_\_\_\_\_

Called applicant to schedule interview                      Date: \_\_\_\_\_                      Initials: \_\_\_\_\_

Interview scheduled                      Date: \_\_\_\_\_                      Time: \_\_\_\_\_

Recommendation: \_\_\_\_\_

New volunteer materials distributed                      Date: \_\_\_\_\_                      Initials: \_\_\_\_\_

Volunteer data entered into database                      Date: \_\_\_\_\_                      Initials: \_\_\_\_\_